

**White Oak Springs HOA  
Workshop Board Meeting Minutes  
June 30, 2018 | 9:00 a.m. | The Work Well  
13100 Wortham Center Dr, Houston, TX 77065**

**1) Call to Order**

The meeting was called to order by Board President, Jay Hooper at 9:05 AM. A quorum of directors was established.

Directors Present:

|              |           |                |                |
|--------------|-----------|----------------|----------------|
| Jay Hooper   | President | Ricardo Wilson | Vice-President |
| Marie Godard | Treasurer |                |                |

Community Manager: PMG not required for this workshop meeting.

Directors Absent:

|                      |           |
|----------------------|-----------|
| Patricia Schoellkopf | Secretary |
| Robert Schoellkopf   | Director  |

**2) Homeowners Forum**

No homeowners present.

**3) Minutes**

No previous meeting minutes for the Board's review and approval.

**4) Financial Report**

No financial report given on the April financials. May financials still pending by PMG.

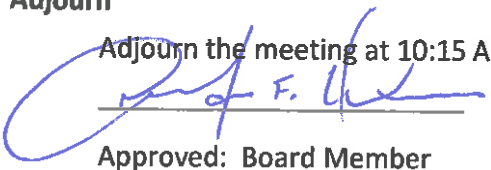
**5) Old / New Business:**

**Workshop and discussions held in the following areas of concern.**

- Agreed to add Major Contract and expiry dates to Website
- July 2018 Yard of the Month selected and will add to Website
- Second Community Quarterly meeting dates and location. Proposed 7/26, possibly at The Work Well.
  - Need to secure date and location. (Action Item for President)
  - Door Hanger invitations. (Action Item for Vice-President, needed by July 6th)
- PMG business issues with funds, unable to "follow the money" issues/deferred Barsalou accounts, (Action item for President to confirm meeting date with Barsalou & Board members), having to manage major contract non-payment issues, unresolved Texas Pride account payable, no collection attempts being made to delinquent accounts, monthly incidentals such as "collection fees"/"black & white copies", delayed items such as "amendment signature"/strongbox approval, delayed financials. (Action Item for Treasurer for continue attempts to resolve A/P)
- Discuss options for InfraMark, APM (Action item for President on APM single-owner risk)

**6) Adjourn**

Adjourn the meeting at 10:15 AM

  
Approved: Board Member  
White Oak Springs HOA